FREE PRINTABLE

Pre-Flight Checklist

BOARDING COMPLETE

Work down the list before every trip and tick each item as you go.

FLIGHT	FROM	TO	DATE	DEPARTS	BOOKING REF

01 TWO WEEKS BEFORE

- ◯ Passport valid for the whole trip
- ◯ Visa, ESTA or ETA approved if needed
- ◯ Travel insurance sorted
- ◯ Parking, train or transfer booked
- ◯ Currency or travel card ready
- ◯ Baggage allowance checked
- ◯ Someone lined up for pets and plants

02 48 HOURS BEFORE

- ◯ Online check-in done
- ◯ Seats chosen
- ◯ Boarding passes saved to phone
- ◯ Flight times checked again
- ◯ Booking references saved offline
- ◯ Bank told you are travelling

NOTES

03 THE NIGHT BEFORE

- ◯ Liquids packed to your airport's rules
- ◯ Chargers, adapter and headphones packed
- ◯ Medication in hand luggage
- ◯ Bags weighed
- ◯ Phone and power bank charged
- ◯ Alarm set, travel clothes laid out

04 LEAVING HOME

- ◯ Passport, boarding pass, phone, wallet
- ◯ Keys
- ◯ Heating down, plugs off
- ◯ Windows locked
- ◯ Bins out, fridge cleared
- ◯ Leave with time to spare

05 AT THE AIRPORT

- ◯ Bags dropped
- ◯ Liquids and laptop ready for security
- ◯ Gate and boarding time checked
- ◯ Water bottle refilled
- ◯ Spot your aircraft from the gate